

# Application for Probationary Certificate

Apply Online at  
[www.tea.state.tx.us](http://www.tea.state.tx.us)

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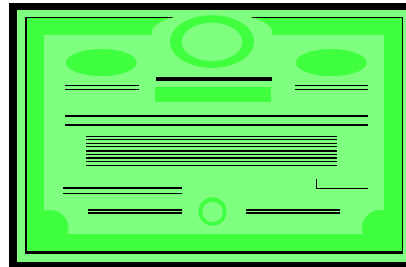
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## Fort Worth ISD Certification Office

100 North University Drive \* Suite NW 130E \* Fort Worth, Texas 76107

To receive a Probationary Certificate from the Texas Education Agency (TEA), you must:

- Hold a bachelor's degree or higher
- Be fully accepted into an TEA approved Alternative Certification Program
- Check with your Alternative Certification Program to see what steps they require you to complete prior to you receiving their recommendation for certification



- Create an account with the Texas Education Agency by logging onto their website at [www.tea.state.tx.us](http://www.tea.state.tx.us) and selecting "Educator Log-In"
- Select "Applications" from the menu and then select "Probationary Certificate Texas Program" to complete the application
- Pay a \$52 application fee to TEA on their website with a check or credit card
- Pass a criminal background check with TEA
- Pay a \$42.25 criminal background check fee to TEA on their website with a check or credit card
- Schedule an appointment to get fingerprinted by calling L1 Solutions at 1-888-467-2080
- Pay a \$9.95 electronic fingerprinting processing fee to L1-Solutions
- TEA must receive an online recommendation from your Alternative Certification Program for your probationary certificate.

Once all of these items are completed, TEA will post you probationary teaching certificate on their website.

Any discrepancies in an educator's certification or examination history or any questions about the online process or use of the online system should be directed to the TEA Information and Support Center at 512-936-8400.

**Please notify the Certification Office once you have completed all steps in this process.**