

PLEASE POST

2011 – 2012 Year-Round Calendar
Reporting and Ending Dates for Employees Who Work Less than 240 Days

No. of Workdays	Position	Reporting Date 2011	Ending Date 2012
183	Teacher assistants, clerks and other 183 workday personnel <i>(includes 1 staff development day, 2 teacher prep days & 5 staff development waiver days)</i>	August 19	June 18*
187	Teachers, librarians, nurses, and all other 187 workday personnel <i>(includes 4 staff development days, 3 teacher prep days & 5 staff development waiver days)</i>	August 15	June 18*
188	All other 188 workday personnel <i>(includes 4 staff development days, 3 teacher prep days & 5 staff development waiver days)</i>	August 15	June 19
188	Elementary school counselors - 188 workday personnel <i>(includes 4 staff development days, 3 teacher prep days & 5 staff development waiver days)</i>	August 12	June 18
193 ♦	All 193 workday personnel - ♦ 193-day employees must work 5 days of intersession <i>(includes 4 staff development days, 3 teacher prep days & 5 staff development waiver days)</i>	August 15	June 19
198	All other 198 workday personnel <i>(includes 4 staff development days, 3 teacher prep days & 5 staff development waiver days)</i>	August 8	June 26
198	Secondary counselors - 198 workday personnel <i>(includes 4 staff development days, 3 teacher prep days & 5 staff development waiver days)</i>	August 4	June 22
202	Secondary counselors - 202 workday personnel <i>(includes 4 staff development days, 3 teacher prep days & 5 staff development waiver days)</i>	August 2	June 26
205 ♦	Elementary assistant principals and all other 205 workday personnel - ♦ 205-day employees must work 5 days of intersession <i>(includes 4 staff development days, 3 teacher prep days & 5 staff development waiver days)</i>	August 8	June 28
210 ♦	All 210 workday personnel - ♦ 210-day employees must work 5 days of intersession <i>(includes 4 staff development days, 3 teacher prep days & 5 staff development waiver days)</i>	August 1	June 28
215 ♦	Secondary assistant principals, elementary & middle school secretaries and all other 215 workday personnel - ♦ 215-day employees must work 10 days of intersession <i>(includes 4 staff development days, 3 teacher prep days & 5 staff development waiver days)</i>	August 1	June 28
220 ♦	Elementary & middle school principals and all other 220 workday personnel ♦ 220-day employees must work 10 days of intersession <i>(includes 4 staff development days, 3 teacher prep days & 5 staff development waiver days)</i>	August 1	July 6

Individuals in positions not listed above should contact their supervisor for their annual work schedule.

*May be moved to June 19 if a snow day is needed at the end of the school year.

Approved: _____


 Sylvia R. Reyna, Ph.D.
 Chief of Administration